

REGULATIONS FOR RENT APARTMENTS

§1. INTRODUCTION

1. This document has been prepared by POLRENT APARTMENTS & CARS ul.Powroźnicza 21/22, Gdańsk, NIP: 5911224103, hereinafter referred to as the Regulations.
2. The Regulations define the rules for the provision of services under which reservations are made and rental of apartments, that belong to the company POLRENT APARTMENTS & CARS, presented at the website www.polrent.pl.
3. Parties appearing in the contract are - POLRENT APARTMENTS & CARS, hereinafter referred to as part of the Regulations as The Lessor and the company or the person renting the apartment, called in further part of these Regulations as the Client.
4. Abidance with the rules described in these Regulations applies to both the Lessor as well as the Client and his guests.
5. The Regulations are valid from 1/01/2019 until further notice.

§2 SCOPE OF THE LEASE AGREEMENT

1. The contract concluded between the Lessor and the company/renter includes only renting an apartment.
2. Prices given at the website www.polrent.pl and other media, shows the total rental price including taxes and utility charges service after check-out, as cleaning the apartment.

§3 RESERVATION PROCESSES

Apartment reservations can be made via:

1. Sending the booking form at the website www.polrent.pl. At the time of booking, the Client is obliged to pay a 50% reservation fee of the total amount of the lease. The reservation fee is at the same time confirming, that the apartment is turned off the reservation at the time it was booked by the Client. If you do not pay the reservation fee within 24 hours from a reservation order, our system will remove the reservation automatically.
2. By phone, calling POLRENT office on +48 601 502 501 or +48 607 206 607. After verification of availability, we will offer an available apartment for which the Client is obliged to make a reservation fee within 24 hours of receipt booking information in the form send on him an e-mail. If you do not pay a fee, the reservation will be removed within 24 hours of the reservation being made.
3. By sending an e-mail. After verification of availability, we will suggest available apartment for which the Client is obliged to make a reservation fee within 24 hours from receiving booking information in the form send him on an e-mail. In case of failure to pay the reservation fee within 24 hours from the reservation, reservation will be removed.

4. Making a reservation is synonymous with accepting these Regulations.

§4 CHANGE, CANCELLATION AND EXTENSION OF STAY

1. We allow the possibility of changing the date of stay or canceling the reservation, under condition that the change or cancellation will take place at least 60 days before arrival date and in case of a change of the date when the apartment is available at the new date proposed by the Client.
2. The possibility of changing the date of the reservation is possible, only with the consent of POLRENT APARTMENTS.
3. The reservation fee is refundable in case of cancellation 60 days before the arrival date. If cancellation occurs 1 to 59 days before the arrival, the reservation fee is not refundable.
4. Changing the rental period to a shorter one is possible if will take place 30 days before arrival, however, the Client is obliged to cover 100% of the costs for booked accommodation.
5. In case of cancellation within less than 30 days before the arrival date, the reservation fee is not refundable.
6. POLRENT APARTMENTS accepts reservations for stay not shorter than two days.
7. It is acceptable to extend your current stay, but only if the apartment hasn't been reserved by another person at this time.

§5 CESSION TRANSFER

1. At any time, the Client may change the person making the reservation, under condition that the person will take over all obligations resulting from this booking and fulfill the conditions described in this contract.

§6 CHECK-IN AND CHECK-OUT

1. Check-in unless previously changed in the arrangements with the Lessor takes place from 15.00.
2. The person making the reservation must be present at check-in and check-out. The Lessor will ask for a document confirming the personal data to confirm the identity.
3. The check-out should take place until 11.00, there is a possibility to change a check-out time after prior agreement with the Lessor. The Client is obliged to inform POLRENT APARTMENTS about estimated time of leaving the apartment in order to arrange a transfer premises. Late check-out or no information about the planned time of departure will result to charge for another day according to prices from the www.polrent.pl website.
4. POLRENT APARTMENTS reserves the right not to issue keys to persons under the influence of alcohol, intoxicants, behaving aggressively, and thus posing a direct threat to other people and property, minors, people who do not have an ID card on the day of registration.

§7 OBLIGATIONS OF THE CLIENT

1. The Client is obliged to leave the object in a non-deteriorated condition in relation to the condition in which he found during check-in.
2. The Client is obliged to use the apartment in accordance with its intended use.
3. The Client undertakes to not copy the keys provided to him during the stay.
4. The Client undertakes to observe the quiet night time from 22:00 to 6:00.
5. The Client is obliged to comply with the principles of health and safety and fire protection of the object.
6. The Client is obliged to secure the apartment upon leaving it, by closing doors and windows.
7. At the moment of gross violation of the rules specified in these Regulations, the Lessor has the right to terminate the contract with immediate effect which results in a voluntary act leaving the apartment by the Client immediately.
8. The Client is financially liable for any damage caused in the apartment, caused by his fault or guests visiting him. In such a situation The Lessor reserves the right to charge the Client's credit card for the repairing the damage purpose.
9. All behaviors that disturbs the residents calmness results the immediately termination of the contract under penalty of lossing of the total amount for the stay in the apartment.

§8 CHILDREN UNDER THE YEARS 5

1. The stay of children under the age of 5 sleeping with an adult, for whom it is not required an additional set of bed linen is free.
2. The number of children who will stay in the apartment should be notified to the Lessor at the time of check-in.

§9 ANIMALS

1. It is allowed to stay of a pets - dogs and cats for an additional fee - PLN 100/day.

§10 FORCE MAJEURE

1. In case of unpredictable situations whose consequences you can not liquidate on the spot, POLRENT APARTMENTS reserves the right to propose The Client a substitute apartment, similar to the object originally booked.
2. POLRENT APARTMENTS has the right to withdraw from the contract in the event of occurrence of phenomena character of force majeure.
3. In the event of situations having an impact on the Client's safety or his property that the reasons beyond the control of POLRENT APARTMENTS, the Lessor reserves itself the right to withdraw from the lease.

4. In the event of a force majeure, the Client will receive a refund after settling the amount services already completed.

§11 CONFLICTS

1. All disputes will be settled on country law current on the territory that POLRENT APARTMENTS conducts a business.
2. The resulting disputes will be determined by the court competent for the location of the Lessor.

§12 PRIVACY POLICY

1. Personal data is protected in accordance with the Act of 29.08.1997 "On data protection personal data "(Journal of Laws No. 133, item 883) in a way that prevents access to persons third. By accepting the Regulations, the person providing the information agrees and declares that she was informed that she has the right to inspect the data being processed as well as the request their removal.

CAR RENTAL TERMS AND CONDITIONS

§1. INTRODUCTION

1. This document has been prepared by POLRENT APARTMENTS & CARS ul.Powroźnicza 21/22, Gdańsk, NIP: 5911224103, hereinafter referred to as the Regulations.
2. The Regulations define the rules for the services provision under which reservations are made and rental of cars belonging to the company POLRENT APARTMENTS & CARS, presented at the website www.polrent.pl.
3. Parties appearing in the contract are - POLRENT APARTMENTS & CARS, hereinafter referred to as part of the Regulations The Lessor and the company/person renting the car, called in further part of these Regulations as the Client.
4. Abidance with the rules described in these Regulations applies to both The Lessor and the Client.
5. The Regulations are valid from 1/01/2019 until further notice.

§2 SCOPE OF THE LEASE AGREEMENT

1. The contract concluded between the Lessor and the company/renter includes only car rent.
2. The prices given at the website www.polrent.pl and other media shows the total rental price including taxes and insurance of the vehicle.

§3 RESERVATION PROCESSES

Car reservations can be made via:

1. Sending the booking form at www.polrent.pl. At the time of booking, the Client is obliged to pay a 50 % reservation fee of the total amount of the rental. The reservation fee is also the confirmation of the car reservation on the basis of which the possibility of booking a car will be excluded in the period that has been reserved by the Client. If you do not pay the reservation fee within 24 hours from reservation order, our system will automatically remove the booking.
2. By phone, by calling POLRENT office on +48 601 502 501 or +48 607 206 607. After verification of availability, we will offer an available car for which the Client is obliged to make a reservation fee within 24 hours of receipt booking information in the form send him on an e-mail. If you do not pay a fee, the reservation will be removed within 24 hours after the reservation being made.
3. By sending an e-mail. After verification of availability, we will suggest available car, for which the Client is obliged to make a reservation fee within 24 hours from receiving booking information in the form send him on an e-mail. In case of failure to pay the reservation fee within 24 hours from the reservation, reservation will be removed.
4. Making a reservation is tantamount to accepting these Regulations.

§4 CHANGE, CANCELLATION AND EXTENSION OF THE LEASE AGREEMENT

1. We allow the possibility of changing the rental period or cancel the reservation, under condition that the change or cancellation will take place at least 60 days before car rental date and in case of a change of the date, when the car is available at the new date proposed by the Client.
2. The possibility of changing the date of the reservation is possible, only with the consent of POLRENT APARTMENTS.
3. The booking fee is refundable in case of cancellation 60 days before the renting the car date. If cancellation occurs 1 to 59 days before the rental date, the reservation fee is not refundable.
4. Changing the rental period to a shorter one, which will take place 30 days before the day of renting the car, is possible, although the Client is obliged to cover 100% of the costs for the reserved car.
5. In case of cancellation within less than 30 days before the day of renting, the reservation fee is not refundable.
6. POLRENT APARTMENTS accepts reservations for car rental not shorter than two days.
7. It is allowed to extend the current rental, but only if the car has not been reserved by another person at a time proposed by the Client.

§5 CESSION TRANSFER

1. At any time, the Client may change the person making the booking, provided that the person takes over all obligations resulting from this booking and meets the conditions described in this agreement.

§6 BEGINNING AND ENDING OF THE VEHICLE RENT

1. The rental of the vehicle starts on the date and time specified in the rental agreement and the vehicle transfer protocol.
2. The rental day lasts 24 hours from the hour referred in paragraph 1. Acceptable the vehicle's return delay is up to 60 minutes. Vehicle return delay of over 60 minutes will result in a contractual penalty of 3 times the basic rate per night, calculated for each commenced day of delay in returning the vehicle.
3. Each extension or shortening of the rental period of the vehicle requires the consent of the Lessor. Such intention should be reported to the Lessor a minimum of 24 hours before the deadline for returning the car. No notification of the intention to extend the rental period and continued use of the vehicle will be treated as appropriation of property (offense under Article 284 of the Criminal Code) and will be reported by the Lessor to law enforcement authorities (Police or Prosecutor's Office), and the Auto-Casco insurance coverage will expire. If the car is not timely returned, the Lessor is entitled to collect the vehicle from the Client together with the key, registration certificate and policy, and charge the Client for all additional costs incurred in this respect.

§7 ISSUE AND RETURN OF THE VEHICLE

1. The vehicle is issued to the Client at the beginning of the rental contract. All cars rented by POLRENT are clean inside and outside, refueled to full, the amount of fuel is also specified in the handover protocol the vehicle.
2. All reservations regarding the technical condition of the vehicle the Client is obliged to report to the Lessor at the time of handing over the vehicle. Raised reservations the Lessor indicate in the vehicle transfer protocol. If the Client does not make any reservations, it is assumed that the technical condition of the vehicle was good, without any physical defects in the vehicle or faults, according to the vehicle transfer protocol.
3. After the period of the lease, the Client is obliged to return the vehicle to the Lessor in place and at the date specified in the rental contract.
4. The vehicle should be returned in the condition in which it was received. It means that the vehicle should be returned in undamaged condition, beyond the condition resulting from its normal condition use. If the condition of the returned vehicle does not correspond to the condition described in the vehicle transfer protocol, the Client bears the responsibility towards the Lessor on the terms set out in § 12.
5. Along with the vehicle, the Client is also obliged to return all documents which were transferred at the beginning of the lease. In the case of getting lost documents or key, the Client is obliged to cover production duplicates costs of the registration certificate and the insurance policy, and in the case of getting lost of the key costs of getting a new key to the vehicle along with coding and/or replacement of locks, as well as to cover the costs of securing the vehicle, and in particular the costs of towing the vehicle or the fees for leaving the car on the guarded parking lot.

6. It is forbidden to transfer car keys and car documents unauthorized persons. The return of the car should be confirmed by a protocol receipt signed by the Lessor's representative person and the Client. If the Client evades from taking part in car pickup or signing the pickup protocol or it is absent in the agreed place and date of returning the car, the Lessor may make the car pick up unilaterally, signing the acceptance report.

7. The Client is obliged to return the car with the same amount of fuel he received when picking up the car. In the event of non-compliance with the original condition, the Lessor will charge the Client with the cost of refueling and an additional fee of PLN 200.

§8 CONDITIONS OF THE VEHICLE USE

1. The Client is obliged to comply with the provisions of road traffic and public roads authorities in force on the territory of the Republic of Poland. The Client's responsible for violation of traffic rules, in particular for all offenses and traffic offenses that occurred during the rental contract, related to using the vehicle. The Client also bears sole responsibility for coating any obligations related to violations and undertakes to cover damages, fines and other amounts due in cash or non-monetary, which arose during the lease. In case if the Lessor will be charged for the Client's breach of the law or the road traffic provisions, the Client is obligated to reimburse the costs incurred to the Lessor within 7 days from the date of receipt appropriate notification.

2. The Client, while using the vehicle, is obliged to:

- Careful securing of the vehicle and additional equipment against theft through each time by closing the vehicle, the window, the trunk and switching on the alarm and protection outside the vehicle of the registration certificate with the key (leaving the documents and/or the key in the vehicle is forbidden and results in lack of insurance protection Auto-Casco from theft of the vehicle).
- Routine checking of indicators located on the dashboard, and if in case of signaling an irregularity or failure to immediating stop the vehicle and phone notification to the Lessor.
- Routine inspection of the technical condition of the vehicle resulting from the current use by checking and possibly topping up at your own expense: motor oil, windscreen washer fluid, tire pressures, signaling lights, passing lights and road lights.
- Use the right type of fuel in the car according to the engine specification, given in the registration document, in the rental agreement provided in the box "Car" and in the vehicle near the filler hole.
- Keep the car clean. It is forbidden to transport goods and dirty media. The vehicle is forbidden to smoke tobacco products and a ban on transporting animals, which is dictated by the care of the Client's safety, especially when he's driving a vehicle. Otherwise, the Client is obliged to pay a contractual penalty in the amount of PLN 500, but this shall not preclude the Lessor from seeking an amount exceeding the amount of the contractual penalty reserved on general terms.

- The vehicle is equipped with five wheels without damage. In the event of damage by the Client any of them during the rental contract, the Client is obliged to repair or replacement at his own expense of a complete wheel corresponding to all parameters of the damaged wheel.

3. The vehicle can not be used:

- by a third person other than the Client, unless the Lessor agrees to this in writing, in this case, personal data and the address of residence of such a person (hereinafter - another person third) will be entered in the appropriate rubric in the rental contract; another person third should have a valid driving license, identity card or passport and be at least 21 years old.

- if the Client or another person third is under the influence of alcohol, hallucinogenic drugs or other psychotropic substances and especially those, that impair consciousness or the ability to concentrate;

- by a person not included in the concluded contract;

- outside the borders of the Republic of Poland, unless the Lessor agrees and supplement the relevant heading in the "Departure abroad" rental agreement. The intention to use the car outside of the Republic of Poland should be reported to the Lessor when the vehicle is booked, that the Lessor could insure the car from civil liability in foreign traffic. Using the vehicle outside the Republic of Poland without notification of such intention by the Client or another person third will be tantamount to

imposing a fine on the Client in the amount of PLN 1,000 for each commenced day of use car outside the Republic of Poland;

- in races, rallies or other sporting events;

- for commercial transport of persons, unless the Lessor agrees to this by supplement the appropriate rubric in the rental contract;

- for commercial or non-commercial carriage of items, unless the Lessor expresses this consent by completing the relevant heading in the rental contract;

- to all activities which are contrary to applicable law, including to acting contrary to the law of a foreign country, if the Lessor agrees to using the vehicle outside the borders of the Republic of Poland;

4. The Client may not give the vehicle to a other person for sublease or free use, for except to give away free use to another person third, unless the Lessor agrees. In the event the Lessor gives consent to it, he will completed with the appropriate item in the "User" rental agreement.

5. It is assumed that the Client is responsible for any actions or omissions of another person third, including those that caused or may cause an uprising damages on the Lessor's part.

§9 INSURANCE OF THE VEHICLE

1. The Lessor declares that the vehicle is covered by insurance in the scope civil liability of motor vehicle owners for damage caused in connection with the movement of these vehicles (hereinafter - OC insurance) and for loss, destruction or damage AUTO-CASCO (hereinafter - AC

insurance). Covering the vehicle with OC and AC insurance does not give the Client or another person third the right to claim compensation from the competent party insurance company, unless the law results from legal provisions or provisions applicable general insurance conditions. Confirmation of the vehicle AC insurance is carried out by selecting the appropriate rubric by the Lessor in the rental agreement and signing by the Client or the User the statement contained in the provisions contained in the rental agreement "I accept the General Conditions of AC Insurance".

2. The Lessor also declares that as part of the rental fee specified in the price list, the Client or another person third is covered by additional insurance against the consequences unfortunate accidents (hereinafter - NNW insurance). The fact of taking over the Client or another person third insurance for NNW insurance is confirmed by marking by the Lessor an appropriate heading in the rental agreement and signing by the Client or another person third the statement contained in the provisions in a rental agreement "I accept the General Conditions of Insurance NNW".

3. If the Client or another person third is covered by the NNW insurance cover, the maximum amount of compensation due for this may not exceed PLN 10,000, according to general insurance conditions.

4. The Client or another person third is required to read the provisions of the policy, general the terms of vehicle insurance contracts and changes to general contract terms vehicle insurance and comply with the provisions contained in the terms and conditions, and in the case of make the vehicle available to instruct the person driving the vehicle about the duties resulting from the above-mentioned documents under pain of liability for damage caused.

§10 ADDITIONAL OBLIGATIONS OF THE CLIENT

1. If the vehicle is damaged or damaged due to an accident or traffic collision or in any way lost in whole or in part due to all forms theft in the meaning of the provisions of the penal code, the Client or another person third are required to:

- immediately notify the Police and the Lessor and do not leave the scene of the incident until the Police arrives;
- notify the Lessor of any damage to the vehicle, no later than 2 hours from their occurrence;
- no later than 12 hours after the occurrence of any of the above events, submit to the Lessor a copy of the identity document of the Client or another person third, if he/she was in charge vehicle (ID card or passport), a copy of the driving license of the above mentioned persons, a written report along with a situational sketch regarding the circumstances of the event describing all circumstances traffic accident or collision or the place and circumstances of vehicle loss as well containing personal data and residential addresses of all persons participating in the incident and witnesses, as well as registration numbers of vehicles participating in the incident; together with the report referred to above. The Client or another person third is also obliged provide the Lessor with an appropriate police note, immediately after it obtained, but not later than 7 days from the day it was obtained.

§11 LIABILITY OF THE LESSOR

1. The Lessor is liable to the Client or another person third for damages resulting from non-performance or improper performance of the lease contract only if the damage arose from the willful misconduct or gross negligence of the Lessor.

§12 RESPONSIBILITY OF THE TENANTS

1. The Client or another person third is liable for any damages of the vehicle, including damages resulting from the violation of any of your duties specified in the concluded contract, or the loss of the vehicle in whole or in part, even then when the damage was caused by circumstances for which the Client or another person third does not bear responsibility, but in which they could had prevent such actions.

2. Responsibility of the Client or an other person third for damages specified in point. 1, is limited up to the amount of the sum insured indicated in the insurance contract AUTO-CASCO concerning the car, which damage applies.

3. In the event of damage referred to in point 1, the Client or another person third is obliged each time to pay the Lessor a value of the damage. By the "value of the damage" about which referred to above, should be understood as the monetary amount corresponding to the costs of repair or replacement of damaged vehicle components, used by workshops or services cooperating with the Lessor.

4. If the damage referred to in point 1, resulting from:

- fault of intent or gross negligence of the Client or another person third.
- breach by the Client or another person third any of the obligations set forth in Regulations, the Client or another person third is obligated to pay the full amount to the Lessor for such damages, unless the Lessor receives appropriate compensation for the damage from the insurance company OC or AC, which will cover all the damages suffered by him.

5. Participation in damages or compensation The Client or another person third is obligated to pay to the Lessor within 7 days from the date of receipt of the request sent by the Lessor.

§13 ABOLITION OF PARTICIPATION IN AC DAMAGE

1. At an additional cost, the Client may purchase "Abolition of participation in damage due to AC", which means reducing its financial responsibility up to PLN 0 in the area of:

- Car theft (on condition of returning the keys, registration card and policy insurance vehicle and notifications of the Rental/Police about the theft in maximum time to one hour from the theft).
- Theft of the external elements of the car: radio antenna, wheel cover (cap), windshield wiper blades.
- Damage to the exterior surfaces of the car or plastic artificial.

A prerequisite for the application of this annex is notification the territorial of the Police unit in the event of occurrence of any of the above events.

The Client will be charged an additional fee for removing the participation in the AC damage in accordance with the price given on the website www.polrent.pl.

The Client is financially responsible of the total cost of damage, if intentional action, negligence and in the case of:

- the Client's violation of road traffic regulations,
- the Client's breach of the general terms and conditions of renting a car
- participation a rented car in competitions, rallies, races, shows and this type of events,
- injury as a result of driving under the influence of alcohol, drugs, other intoxicants, forbidden substances or without current driving licenses,
- escape from the place of a traffic accident or collision,
- failure to fulfill obligations in the process of liquidation of communication damage, resulting in refusal to pay compensation due with the fault of the Client,
- no car keys or registration certificate or insurance policy available,
- departure by rented car outside the territory of Poland without the consent of the rental company,
- burn-out or other damage to the upholstery, leaving permanent stains,
- damage of the interior of the car,
- refueling the wrong fuel.

Exclusions

Damages excluded from the scope of "Abandoning participation in AC damage" are covered by the Client up to the amount specified in the damage.

Exclusions are:

- damage to the chassis components of the car,
- damage to any high-speed vehicle,
- damage or theft of the outside mirror,
- damage or theft of aluminum wheels,
- tire damage or theft,
- events not covered by the AC insurance cover.

§14 FORCE MAJEURE

1. In case of unpredictable situations whose consequences do not you can liquidate on the spot POLRENT APARTMENTS reserves the right to propose a replacement car to the Client in the same segment as the vehicle originally reserved.

2. POLRENT APARTMENTS has the right to withdraw from the contract in the event of occurrence of phenomena of force majeure.

3. In the event of situations having an impact on the Client's safety or his property that the reasons beyond the control of POLRENT APARTMENTS, the Lessor reserves itself the right to withdraw from the lease.

4. In the event of a force majeure, the Client will receive a costs refund after settling the amount services already completed.

§15 CONFLICTS

1. All disputes will be settled on country current on the territory POLRENT APARTMENTS conducts a business.

2. The resulting disputes will be determined by the court competent for the location of the Lessor.

§16 PRIVACY POLICY

1. Personal data is protected in accordance with the Act of 29.08.1997 "On data protection personal data "(Journal of Laws No. 133, item 883) in a way that prevents access to persons third. By accepting the Regulations, the person providing the information agrees and declares that she was informed that she has the right to inspect the data being processed as well as the request their removal.